



VANDERHEYDEN

Giving new life to youth, adults and families

FAMILY FOCUSED • TRAUMA INFORMED • COMMUNITY BASED



To Whom It May Concern;

The National School Lunch Program (NSLP) and School Breakfast Program (SBP) aim to provide all participating students, regardless of background, with the nutritious meals they need to be healthy. This includes ensuring students with disabilities have an equal opportunity to participate in and benefit from the NSLP and SBP.

Federal regulations require schools and institutions to serve meals at no extra charge to those students whose disability restricts their diet in such a way that they cannot fully participate in the food service program without some modification to the foods offered or the scheduled menu. Your child's dietary needs will be reviewed during the intake assessment.

If meal modification do not meet the required meal patterns, you must formally request meal modifications from the school and provide the school with a medical statement from a State-Licensed Healthcare Professional. This medical statement must contain but is not limited to the following:

- Information about the student's physical or mental impairment that is sufficient to allow the school to understand how it restricts the student's diet,
- An explanation of what must be done to accommodate the child's special dietary need,
- The food or foods to be omitted and recommended alternatives, in the case of a modified meal

If you have questions regarding the need for meal modifications, contact John Piombino, Food Service Director at jpiombino@vanderheyden.org or your child's clinician for further information.

Grievances can be directed to Jenny Wiegert, Section 504 Compliance Officer – Vice President of Quality Assurance and Corporate Compliance at jwiegert@vanderheyden.org

Nondiscrimination Statement: In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by: 1. mail: U.S. Department of Agriculture; Office of the Assistant Secretary for Civil Rights; 1400 Independence Avenue, SW; Washington, D.C. 20250-9410; or 2. fax: (833) 256-1665 or (202) 690-7442; or 3. email: program.intake@usda.gov

This institution is an equal opportunity provider.



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